



Coalition *for the*
Delaware River
Watershed



REQUEST FOR PROPOSALS

10TH ANNUAL DELAWARE RIVER WATERSHED FORUM

NOVEMBER 3RD-4TH, 2022
THE LOGAN HOTEL, PHILADELPHIA, PA

RFP OPENS: MONDAY APRIL 4TH, 2022 AT 9AM EST
SUBMISSIONS DUE: MONDAY MAY 16TH, 2022 BY 5PM EST

BACKGROUND

The Coalition for the Delaware River Watershed (CDRW) is excited to host its 10th Annual Forum on November 3rd & 4th, 2022 at the Logan Hotel in Philadelphia, PA.

In celebration of the 10th Anniversary of CDRW's Forum, we'll commemorate a decade of collective success for the Delaware River Watershed and look ahead to the next 10 years of working together to ensure all communities share equitably in the benefits of a healthy Watershed.

The Delaware River Watershed Forum serves as a fun and meaningful opportunity for Coalition members, legislators, watershed advocates, environmental and community organizations, agencies, foundations and charitable trusts, constituents and residents, businesses, and students to convene and collaborate on protecting the Delaware River Watershed. Together, this working conference will provide a platform to brainstorm solutions, identify gaps, improve skills, and build relationships to advance our shared goals.

REQUEST FOR PROPOSALS

Before Applying, Please Read All Directions Carefully
Submissions due by Monday May 16th, 2022 by 5pm EST
[SUBMISSION FORM](#)

CDRW requests proposals for engaging presentations and/or field trips at the 2022 Forum. On page 2 of the submission form, applicants may also suggest ideas for session topics, field trips, and keynote speakers they would like to see others host at the Forum.

WHO CAN APPLY?

CDRW is seeking diverse applications from those working on issues of relevance to the Delaware River Watershed.

This includes Coalition members, watershed advocates, environmental and community organizations, agencies, foundations and charitable trusts, municipalities, businesses, and academic institutions. Applicants may operate on a local, regional, state, or national level. Contact ellen.underwood@njudubon.org for questions about eligibility.

Environmental justice communities and organizations, Indigenous communities and organizations, historically underrepresented and marginalized groups, and thought leaders are especially encouraged to apply and will receive high priority. Topics of interest are flexible for those applying from these groups.

SESSION PROPOSAL GUIDELINES

- All proposals must be submitted via the [submission form](#)
- All presenters are expected to present in-person
- The Forum is a working conference with an emphasis on collaboration, interaction, and connection. Please keep this in mind for your session.
- Diversity, Equity, Inclusion, and Justice (DEIJ) serves as a lens through which to view all of our work. It is critical that the voices of, needs of, and effects on marginalized communities are authentically included and represented within your topic.
- **Preferred Applications will:**
 - Demonstrate interactive elements and/or creative approaches
 - ex. breakout groups; Mentimeter; Post-It easels; human spectrogram, Kahoot!
 - Effectively integrate DEIJ
 - Include key stakeholder perspectives, especially from historically underrepresented voices
 - Feature speakers with demonstrated expertise in their field
 - Connect to Coalition priorities in compelling ways, demonstrate thought leadership, and/or provide unique/innovative content
 - Includes general strategies, learnings, and/or concrete actions that can be applied by attendees

TOPICS OF INTEREST

- Coalition Priorities
 - [Watershed-Wide Planning](#)
 - [Climate Change](#)
 - [Federal Policy](#)
 - [Restoration Funding](#)
 - [Diversity, Equity, Inclusion, and Justice](#)
 - [Communications](#)
- Program progresses and Watershed successes from the past 10 years
- Looking ahead 10 years - vision and strategy for a healthy Watershed
- State level policy priorities
- Environmental justice
- Policy advocacy and lobbying
- Strategic and inclusive partnership building
- Personal and professional development (communications, DEIJ training, workforce/volunteer training, etc.)

Please contact ellen.underwood@njudubon.org if you have any questions or would like to discuss a proposal idea outside of topics listed.

FIELD TRIP PROPOSAL GUIDELINES

- All proposals must be submitted via the [submission form](#)
- Field Trips may be hosted in the Greater Philadelphia area or virtually
- Please answer accessibility question thoroughly. Trips that require full mobility will still be offered, but selections will be made to ensure that overall there are options that accommodate people of all physical abilities

NEXT STEPS

PROPOSAL SUPPORT

CDRW is offering proposal support and process clarification by hosting two Info Session Webinars. Attendees will have the opportunity to ask questions and field topic ideas. If you would like to attend, please [REGISTER HERE](#) for one of the dates being offered:

- Info Session 1: April 13th, 10am
- Info Session 2: April 20th, 3pm

PROCESS

- Applications will be reviewed by the Forum Planning Committee upon close of the submission period
- Applicants will be notified of selection at the end of May/beginning of June
- Preferred applications will demonstrate alignment with the Session Proposal Guidelines (Page 3)

SELECTION

- If your topic is selected, your session type (breakout, concurrent session, etc) will be determined at a later date once the agenda is crafted
- If overlapping topics are submitted, we may ask applicants to present together
- Selected applicants will receive a packet with expectations, deadlines, a PowerPoint template, and additional resources at a later date
- Presenters will have access to standard audio/visual equipment (projector, microphone, computer, internet access, outlet access)
- Presenters will receive a 50% discount on registration for the 2-day event

[APPLY NOW](#)

Or Manually Paste Link: <https://forms.gle/FJ97iFkKcetjL7a37>

For questions, please contact ellen.underwood@njudubon.org